



**TOWN OF HOPKINTON**  
**BOARD OF SELECTMEN'S MEETING AGENDA**  
TOWN HALL, 18 MAIN STREET, 2ND FLOOR  
Tuesday, February 25, 2014

**ACTIONS TAKEN**

**5:30 PM**

**CALL TO ORDER**

**1.**

**[EXECUTIVE SESSION \(ROOM 211\)](#)**

**i. EXECUTIVE SESSION MINUTES (ACTION)**

The Board will consider approving executive session minutes:  
12/17/13; 01/07/14; 1/21/14; 2/4/14

**ii. CONTRACT NEGOTIATIONS, LITIGATION AND REAL PROPERTY**

- To discuss the deployment of security personnel or devices, or strategies with respect to emergency communications and the 2014 Boston Marathon;
- To discuss strategies with respect to collective bargaining updates by the Town Manager, because an open meeting may have detrimental effects on the bargaining positions of the Board;
- To discuss strategies with respect to collective bargaining of the fire department union contract, because an open meeting may have detrimental effects on the bargaining positions of the Board;
- To discuss considering the purchase, exchange, lease or value of real property in regards to a property on Lumber Street and Ash Street, because an open meeting may have a detrimental effect on the negotiating position of the Board; and
- To consider or interviewing applicants for employment or appointment as part of a preliminary screening process, because an open meeting may have a detrimental effect in obtaining qualified applicants.

**PLEDGE OF ALLEGIANCE**

**6:30 PM**

**PUBLIC SESSION (Room 215)**

**2.**

**PUBLIC FORUM**

Residents are invited to share ideas, opinions or ask questions regarding town government.

## TOWN ACCOMPLISHMENT

Congratulations to Ben Nigrosh who represented the Hopkinton Middle School by being voted by his classmates to serve in the "Project 351 Ambassador Program," which kicked off at the Massachusetts State House in Boston on Martin Luther King, Jr. Day. Ben was one of four hundred eighth graders from across the state who met Governor Deval Patrick and participated in a one-day service project.

### 6:40 PM STAFF INTRODUCTION

3. The Board will be introduced to the new Director of Parks & Recreation, Kevin Hanley.

## CONSENT AGENDA

### 6:50 PM i. PARADE PERMITS (ACTION)

4. The Board will consider approving the following Parade Permits:
  - a. Proponent: Abbie Rosenberg, The Sharon Timlin Memorial 5K Race to Cure ALS  
Starting Point: High School  
Date & Time: Saturday, June 21, 2014 from 8:00AM to 12:00 PM Noon.  
Supporting Exhibits: [Application & Permitting Team Comments.](#)
  - b. Proponent: Jack Nealon, Second Annual Live4Evan 5K run/walk  
Starting Point: EMC Park  
Date & Time: September 6, 2014 from 9:00AM until 12:00 Noon.  
Supporting Exhibits: [Application & Permitting Team Comments.](#)
  - c. Proponent: Michelle Stevens, Hopkinton Little League  
Starting Point: Town Common  
Date & Time: April 27th at 12:00 Noon. (Rain Date: May 4th, same time)  
Supporting Exhibits: [Application & Permitting Team Comments.](#)
  - d. Proponent: Ed Weiderhold, DMSE Sports, Jimmy Fund Walk  
Starting Point: Town Common (Marathon Route)  
Date & Time: September 21st at 5:30 AM.  
Supporting Exhibits: [Application & Permitting Team Comments.](#)

### ii. 300TH ANNIVERSARY COMMITTEE RESIGNATIONS (ACTION)

The Board will consider accepting the resignations of Meghan McSkimming, Anne Mattina, Alicia Shambo and Steve Kellett, Chair, as At-Large members of the 300th Anniversary Committee.  
Supporting Exhibits: [Resignation Letters.](#)

**ACTION:** The Board approved item 4(i). **Approved 5-0.**

**ACTION:** The Board approved item 4(ii). **Approved 5-0.**

**6:55 PM CONTRACT (ACTION)**

5. The Board will consider ratifying a contract for a qualifying work period for all firefighters in accordance with the terms of Section 207(k) of the Fair Labor Standards Acts of 1938, as amended.

**ACTION:** The Board ratified the new 3 year contract (July 1, 2012 - June 30, 2015) with the Hopkinton Permanent Firefighters Association, Local 3772. **Approved 5-0.**

**ACTION:** The Board adopted a 28-day, 192-hour qualifying work period for all fire fighters pursuant to Section 7(k) of the Fair Labor Standards Act of 1938, effective February 25, 2014. **Approved 5-0.**

**7:00 PM KEEFE TECH UPDATE (DISCUSSION)**

6. The Board will be introduced to the new Superintendent of Schools, Jon Evans, for Keefe Regional Technical School. The Board will also receive a brief update on the new roof project at the school.

**7:15 PM BUDGET OVERVIEW (ACTION)**

7. The Town Manager will submit a comprehensive budget to the Board of Selectmen, School Committee, Appropriations Committee and the Capital Improvement Committee.

**ACTION:** The Board accepted the Town Manager Recommended FY15 budget. **Approved 5-0.**

**8:15 PM CENTER FOR THE ARTS SILO REPORT (ACTION)**

8. The Board will consider accepting the final structural review report on the Silo from the Permanent Building Committee and Town Engineer/Facilities Director and decide on how to proceed.

Supporting Exhibit: [PBC Report](#).

**ACTION:** The Board requests that the Chair contact the chair of the Community Preservation Committee to discuss if CPC would reconsider its 4-4 vote on the restoration of the Silo.

**Approved 5-0.**

**8:30 PM WESTON & SAMPSON PRESENTATION (DISCUSSION)**

9. The Board will hear a brief overview of the DPW Facility design planning from Weston & Sampson.

**ACTION:** The Board recommended Selectmen Michelle Gates as a temporary member of the PBC for the purposes of the DPW Facility design and planning for the life of the project. **Approved 5-0.**

**8:45 PM COMMUNITY VISIONING CHARGE (ACTION)**

10. The Board will consider approving a committee charge for a community based organization that will collaborate with the Selectmen, Planning Board and other stakeholders in updating the Town's vision.

Supporting Exhibit: [Draft Committee Charge](#).

**ACTION:** The Board approved the community visioning charge. *Approved 5-0.*

**9:00 PM           LIAISON REPORTS**

11.               For [Board liaison assignments, click here](#).

**9:10 PM           TOWN MANAGER'S REPORT**

12.               a. Finance Director staff hire.  
                    b. Designer Selection Procedure Amendment (**ACTION**)  
                            Supporting Exhibit: [Updated Procedure](#).  
                    c. MassDOT Research Lab Building update.  
                            Supporting Exhibit: [MassDOT Presentation](#).

**ACTION:** The Board approved the updated Designer Selection Procedure, changing only the statutory references. *Approved 5-0.*

**9:15 PM           FUTURE BOARD AGENDA ITEMS**

13.

**9:20 PM           ADJOURN**

14.

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**Correspondence to the Board of Selectmen**

1. [Westborough Treatment Plant Board Meeting Minutes January 15, 2014](#) (February 2014)
2. [Hopkinton MEWS Project Eligibility Site Approval Application Response Letter](#) (Feb. 2014)

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.